

PHS Choir Booster Board Meeting Minutes
June 26, 2024
7:00 PM via Zoom
Minutes prepared by Debbie Walton, Secretary

In attendance: Rebekah White, Naletta Galbraith, Debbie Walton, Priscilla Cavazos, Kathryn Alamia, Rebecca Aronson, Tanya Eble, Karleigh Homburg, Aimee Mittelsted, Heather Mull, Kristal Nutt, Ashley White

Approval of Minutes: Debbie Walton to send out May 2024 Minutes to those present at tonight's meeting.

Call to Order: Rebekah called the meeting to order at 7:05

Council Report - Karleigh Homburg, Choir Council President

Choir Council has designed, and Kessler has approved, this year's Choir shirt for students to wear at designated events (informal concerts, etc). These will be ordered at the beginning of the school year.

Executive Board Reports:

President's Report - Rebekah White

Rebekah welcomed and thanked all for their attendance. Discussion centered around our first event, Market Days, with an emphasis on selling existing merchandise to bring in income. For any new shirts ordered by the booster, a pre-order interest form was discussed to avoid a surplus of future inventory.

Rebekah reviewed all committee positions & special events and shared those still needing to be filled: Publicity, Lock-In, Oiler Fest, Region/UIIL food, Sponsorships (Rebecca Aronson volunteered to chair), Webmaster, Welcome Party (Kathryn Alamia volunteered to help/co-chair). *Sponsorship information & forms can be found in a google drive that will be sent out.

Rebekah shared on Laura Harrington's behalf to amend the current by-laws to change the membership year from September 1-August 31 to July 1-June 30. Debbie motioned to accept this proposal and Naletta seconded it. (Action needed by those present to email me back to vote on this motion. We never put it to a formal vote..thanks).

Vice President - Naletta Galbraith

Vertical Fundraising dates are set. Available dates for the Car Wash at Hometown Bank will be forthcoming.

Treasurer - Priscilla Cavazos

Priscilla emphasized the importance of less spending & decreased committee budgets based on our very tight financial situation. Our current balance is \$4,274.01 before taxes are taken out. We discussed sponsorships needs, recruitment of parents, selling as much existing merchandise as we can at events, advertisements in programs, etc.

Secretary - Debbie Walton

I met with former secretary, Jessica Bailey, to discuss secretary roles/responsibilities. I will email May 2024's Booster Meeting Minutes taken by Jessica to the Booster Committee for approval. June 2024 minutes will be sent out as well for approval for our August meeting. I will aid Rebekah with making a contact list with emails and phone numbers.

Committee Chair Reports:

Concessions - Sara Johnson

Rebekah shared on Sara's behalf that she would like to purchase concession supplies/food/drinks as needed for each event in effort to decrease waste of expired snacks and to save money as well. Sara would also like to suggest a combined Theatre and Choir Banquet and will discuss that with Mr. Kessler.

Merchandise - Aimee Mittelsted

While all efforts will be made to sell our existing merchandise, Aimee will also look into other items that might sell better than what we have.

Scholarships - Ashley White

Scholarships were discussed as the budget was discussed. Tanya explained the three types of scholarships that are offered. The scholarship committee reviews applications and award scholarships, with Mr. Kessler's input/consult for voice lesson scholarships. The number of scholarships we award this year may be reduced due to budget constraints.

Senior Recognition - Rebecca Aronson/Kristi Caceras

In an effort to trim the budget, Rebecca shared that the senior recognition budget was large as it was to support seniors of 2020. There is not a need for the same large amount to be budgeted for this anymore.

Add'l Special Events Note:

No inflatables at the Welcome Party this year for safety and budget reasons. Consideration of alternative ways to identify teams vs. t-shirts. Kathryn Alamia will find out theme for Welcome Party.

Meeting adjourned at 8:17.